



**NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE  
OFFICE OF REAL PROPERTY TAX SERVICES**

**TAX ESCROW ACCOUNT DESIGNATION OF  
MORTGAGE INVESTING INSTITUTION TO RECEIVE TAX BILLS**  
(Real Property Tax Law, sec. 954)

**I DESIGNATE THE BANK OR OTHER MORTGAGE INVESTING INSTITUTION LISTED BELOW, ITS AGENTS, SUCCESSORS AND ASSIGNS TO RECEIVE ALL TAX BILLS FOR MY REAL PROPERTY (DESCRIBED BELOW) FOR SO LONG AS THE REAL PROPERTY TAX ESCROW ACCOUNT NOW BEING ESTABLISHED SHALL REMAIN IN EFFECT.**

DATE: \_\_\_\_\_

(1) \_\_\_\_\_  
NAME(S)

(2) \_\_\_\_\_  
ADDRESS OF PROPERTY SUBJECT TO TAX ESCROW ACCOUNT

(3) \_\_\_\_\_ (4) \_\_\_\_\_ (5) \_\_\_\_\_  
CITY/TOWN STATE & ZIP CODE COUNTY

(6) \_\_\_\_\_  
PROPERTY IDENTIFICATION (AS SHOWN ON TAX BILL OR TAX ROLL)

(7) \_\_\_\_\_  
OWNER'S MAILING ADDRESS (IF DIFFERENT FROM # 2, ABOVE)

(8) \_\_\_\_\_ (9) \_\_\_\_\_  
SIGNATURE(S) DATE

---

(1) \_\_\_\_\_  
MORTGAGE INVESTING INSTITUTION

(2) \_\_\_\_\_  
TAX SERVICE ORGANIZATION (IF ANY)

(3) \_\_\_\_\_  
MAILING ADDRESS

(4) \_\_\_\_\_ (5) \_\_\_\_\_ (6) \_\_\_\_\_  
POST OFFICE STATE ZIP CODE

**INSTRUCTIONS ON REVERSE**

**INSTRUCTIONS**

A LEGIBLE, PRINTED OR TYPEWRITTEN, ENTRY MUST BE MADE IN EACH BLANK EXCEPT AS INDICATED IN # 7.

BY COMPLETING AND SIGNING THIS FORM, AN OWNER OF REAL PROPERTY DESIGNATES A MORTGAGE INVESTING INSTITUTION (MOST COMMONLY A BANK) TO RECEIVE ALL TAX BILLS RELATIVE TO THE REAL PROPERTY WHICH IS SUBJECT TO THE MORTGAGE.

THE MORTGAGE INVESTING INSTITUTION THEN ASSUMES THE RESPONSIBILITY FOR PAYMENT OF REAL PROPERTY TAXES LEVIED ON THE REAL PROPERTY SUBJECT TO THE MORTGAGE ESCROW ACCOUNT.