

## **Training Advisory Group Meeting Minutes September 15, 2015 – Albany and Teleconference**

Present: Dave Ange (facilitator), Christine Bannister, Suzette Booy, Cathy Conklin, Dan Martonis, Eugene Monaco, Roger Tibbetts

Others Attending: Tim Maher, Pam Bridgeford and Colleen Sheehan (EDS)

Recorder: Meg Keleher

The June, 2015 meeting minutes were approved by the group and will be posted to the website.

### **Our Team Charter and the 2014 Training Program Survey Report**

Our team charter was updated last year. The revised charter still needs to be signed by the President of the County Directors and the Executive Director of ORPTS (or current equivalent). The signatory for the Assessors is the Chairman of the IAO; Cathy signed the revised charter at our meeting in September, 2014. Once we have all signed off on the new charter it should be posted on the ORPTS website. The revised charter calls for this group to submit periodic reports. All agree that the 2014 Training Program Survey Report should be summarized and posted to the website and will serve as our first periodic report. The 2014 survey results were quite positive; classroom training was noted to be the preferred method of training by most respondents. This was a qualitative rather than quantitative study. We may want to do additional surveys in the future, perhaps gathering information about other basic courses of study or a random sampling of courses. The group also discussed membership term dates. The terms of Nate, Don and Chris have expired and each group needs to appoint/reappoint a member.

### **Training Portal Recent Outages**

The training portal has been unavailable for nearly two weeks. Dave has been in constant contact with DTF OFT staff, who are currently working to resolve the problem. This was an unexpected outage; we are not sure if it is related to the recent server issues. If access to the training portal is not restored by Wednesday morning, September 16<sup>th</sup>, Dave will be cancelling the on-line Assessment Administration course that began on September 4<sup>th</sup>.

Note: When the training portal was not restored on September 16<sup>th</sup>, the on-line Assessment Administration course was cancelled. Students were notified of the cancellation via e-mail; the new training schedule for November, 2015-March, 2016 will be published to the website very soon and includes two new Assessment Administration on-line offerings.

### **Statewide Learning Management System (SLMS)**

Work continues on moving the registration portion of the EDS system to SLMS. Anticipated delivery date is spring, 2016. Arnold Jones, formerly a CRM for the ORPTS Southern Region, recently accepted a position in the DTF Training Unit and is familiar with our ORPTS course content. We would like to invite him join us at our next group meeting.

### **PDC and LOA Training**

A Level of Assessment training course developed in 2004 has not been updated. Regions do not have resources to update or offer this extensive LOA training. At this point, PDC training is usually provided at Assessor Association meetings at the various counties. There is a 2-hour standard course outline and presentation (CE credit worthy) that Chris will share with the other ORPTS regional directors. Courses are required to be a minimum of two hours long in order to be considered for CE credit.

### **Price Waterhouse Study**

Results of the Price Waterhouse Study are still being reviewed. Tim will be attending the fall NYSAA conference and the County Director's conference to share information.

### **Next Meeting**

March 15, 2016

### **Agenda Items**

Statewide Learning Management System (SLMS) migration progress update.