

New York State and Local Sales and Use Tax Return

390 **Quarterly**

ST-100
(12/89)

Sales tax vendor identification number	Business telephone number ()
Legal name	
DBA	
Street	
City, state, ZIP code	

Change of Business Information
If there have been any changes in your business' name, ID number, mailing address, business address, telephone number or owner/officer/responsible person information, complete Form DTF-95, *Change of Business Information*. If no form is enclosed, call 1 800 462-8100 (from out of state (518) 438-1073) to request one.

Use labeled form and return envelope for filing your return.

Use this form to report only transactions for the period **December 1, 1989 — February 28, 1990**

Type of business	If you are reporting sales tax on this return for more than one business location, check here. <input type="checkbox"/>
If business has been discontinued, check here and attach Certificate of Authority with back completed. Then continue with instructions below, and complete the sections that apply to you. Final Return <input type="checkbox"/>	
If you had no taxable sales and made no purchases subject to use tax you must: <input type="checkbox"/>	
<ul style="list-style-type: none"> • Enter "none" in this box..... • Enter your gross sales in Box A below and enter "none" in Boxes B, C and D. • Sign and date this return and mail it in the enclosed envelope. <p style="text-align: center;">This Return Must Be Filed Whether or Not There is Tax Due</p>	

Complete Page 2 of this form before making entries below

Summary Of Business Activity	A Gross Sales and Services <i>(to nearest dollar)</i>	B Taxable Sales and Services <i>(to nearest dollar)</i>	C Purchases Subject to Use Tax <i>(to nearest dollar)</i>	D Total credits claimed on Page 2 or Attached Schedules <i>(dollars and cents)</i>

If the total taxable sales and services and purchases subject to use tax reported on this return and all required schedules is \$300,000 or more or if you are a distributor as defined under Article 12-A, selling automotive fuel (motor fuel and/or diesel motor fuel), and you sold 100,000 gallons or more in any one of the previous four quarters, you are required to file returns monthly. Contact the Taxpayer Assistance Bureau immediately for further information. Call toll free (from New York State only) 1 800 CALL TAX (1 800 225-5829); from areas outside New York State, call (518) 438-8581.

1. Sales and use taxes (total of column (e) Page 2 and totals from Schedules A, B, FR, N and U, if filed)	1	\$	
2a. Credits not claimed on Page 2 (attachments required)	2a	\$	
2b. Advance Payments (attach Form ST-330)	2b	\$	
2c. Total of lines 2a and 2b	2c		
3. Sales and use taxes due (line 1 less line 2c)	3	\$	
4. Late filing charge (Penalty — See Page 3 for Penalty Computation Instructions. Interest — rate pursuant to Section 1142 of the Tax Law.)	4		
5. Amount due — including late filing charge (line 3 plus line 4)	5	\$	

- Attach check or money order for the amount on line 5 payable to "New York State Sales Tax."
- Include on the check or money order your identification number, this form number and the period you are reporting.
- Mail your return in the enclosed envelope to applicable P.O. Box on or before March 20, 1990.

For office use only

Signature of vendor	Telephone number
Title	Date
Signature of preparer, if other than vendor	Telephone number
Preparer's address	Date

Did you complete Page Two of this form?

ST-100 (12/89)

Taxing Jurisdiction (a)	% Rate (b)	Taxable Sales and Services (to nearest dollar) (c)	Purchases Subject to Use Tax (to nearest dollar) (d)	Sales and Use Taxes b × (c + d) (dollars and cents) (e)	Code
New York State Only	4				0002
Albany	7				0172
Allegany	8				0215
Broome	7				0312
Cattaraugus - except	8				0400
Olean (city)	8				0419
Salamanca (city)	8				0429
Cayuga	7				0502
Chautauqua	7				0602
Chemung - except	7				0792
Elmira (city)	7				0712
Chenango	6				0802
Clinton - except	7				0992
Plattsburgh (city)	7				0912
Columbia	7				1008
Cortland	7				1102
Dutchess - except	5¼				1309
Poughkeepsie (city)	7¼				1339
Erie	8				1415
Essex	7				1502
Franklin	7				1602
Fulton (county) - except	7				1706
Gloversville (city)	7				1715
Johnstown (city)	7				1724
Genesee - except	7				1892
Batavia (city)	7				1822
Greene	7				1912
Hamilton	7				2002
Herkimer	7				2100
Herkimer	7				2202
Jefferson	7				2303
Lewis	7				2402
Livingston	7				2582
Madison - except	7				2526
Oneida (city)	7				2602
Monroe	7				2782
Montgomery - except	7				2712
Amsterdam (city)	7				2803
Nassau	8				2902
Niagara	7				3002
Oneida - except	7				3038
Rome (city)	7				3048
Sherrill (city)	7				3055
Utica (city)	7				3102
Onondaga	7				3272
Ontario - except	7				3232
Canandaigua (city)	7				3242
Geneva (city)	7				3324
Orange	6¼				3472
Orleans	7				

December 1, 1989 — February 28, 1990

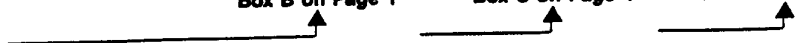
Taxing Jurisdiction (a)	% Rate (b)	Taxable Sales and Services (to nearest dollar) (c)	Purchases Subject to Use Tax (to nearest dollar) (d)	Sales and Use Taxes b × (c + d) (dollars and cents) (e)	Code
Fulton (city)	7				3532
Oswego (city)	7				3542
Otsego	6				3602
Putnam	7½				3714
Rensselaer	7				3878
Rockland	6¼				3902
St. Lawrence - except	7				4092
Ogdensburg (city)	7				4012
Saratoga	7				4103
Schenectady	7				4234
Schoharie	6				4302
Schuyler	7				4402
Seneca	7				4512
Steuben - except	7				4682
Hornell (city)	7				4622
Corning (city)	7				4612
Suffolk	7½				4709
Sullivan	7				4812
Tioga	7				4905
Tompkins - except	7				5092
Ithaca (city)	7				5012
Ulster	7				5112
Warren - except	7				5292
Glens Falls (city)	7				5212
Washington	7				5302
Wayne	7				5402
Westchester - except	5¾				5508
Mount Vernon (city)	8¼				5513
New Rochelle (city)	7¼				6585
White Plains (city)	7¼				5560
Yonkers (city)	8¼				6578
Wyoming	7				5602
Yates	7				5702
New York City	8¼				8009
Report Below Sales and Purchases Subject Only To Local Tax (See ST-100-I, Instructions, Page 2, Col.(c))					
New York City	4				8010
Totals (these figures should be the total of both the left and right sides of this page.)					

Box B on Page 1

Box C on Page 1

Line 1 on Page 1

Transfer these totals to



PENALTY COMPUTATION

- A. For failure to file a return on time, with no tax due, the penalty is \$50.00.
- B. For failure to file a return on time with tax due, the penalty is:
 1-60 days late, 10% of the tax due for the first month plus 1% of the tax due for each month thereafter, but in no instance less than \$50.00,
 61 or more days late, the greatest of the following:
 - i) 10% of the tax due for the first month plus 1% of the tax due for each month thereafter not to exceed 30% or
 - ii) the lesser of \$100.00 or 100% of the tax due, or
 - iii) \$50.00

RETURN ADDRESSES

If you are NOT participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement and your place of business is located in the county of:		MAIL RETURN TO: P. O. Box 192 Albany, NY 12201-0192
ALBANY BROOME CHEMUNG CHENANGO CLINTON COLUMBIA DELAWARE DUTCHESS ESSEX FRANKLIN FULTON GREENE	HAMILTON HERKIMER JEFFERSON LEWIS MONTGOMERY ONEIDA * ORANGE * OTSEGO * PUTNAM RENSSELAER * ROCKLAND SARATOGA	SCHENECTADY SCHOHARIE SCHUYLER STEUBEN ST. LAWRENCE * SULLIVAN TIOGA TOMPKINS ULSTER WARREN WASHINGTON
NEW YORK COUNTY with ZIP CODES 10001-10019 RICHMOND		P. O. Box 2058 Church Street Station New York, NY 10008-2058
* BRONX KINGS NEW YORK COUNTY with ZIP CODES 10020-10040	QUEENS * WESTCHESTER	G. P. O. Box 5464 New York, NY 10087-5464
NASSAU	SUFFOLK	P. O. Box 1866 Hicksville, NY 11802-1866
CAYUGA CORTLAND LIVINGSTON MADISON	MONROE ONONDAGA ONTARIO ORLEANS	OSWEGO SENECA WAYNE YATES
ALLEGANY CATTARAUGUS	CHAUTAUQUA ERIE	GENESEE NIAGARA WYOMING
		All filers in these counties except Schedule FR filers (motor fuel and diesel motor fuel retailers): P. O. Box 194 Buffalo, NY 14240-0194 Schedule FR filers in these counties must mail this return to: P. O. Box 4777 Syracuse, NY 13221-4777
If you are participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement, or both, attach the appropriate schedule(s) to your return		MAIL RETURN TO: P. O. Box 666 Albany, NY 12201-0688
If you are a vendor located out-of-state		MAIL RETURN TO: P. O. Box 192 Albany, NY 12201-0192

*** Effective December 1, 1989 businesses located in counties marked with an asterisk (*) must mail their returns, whether for the current or any prior period, to the new address indicated.**

IF YOU NEED HELP...

PHONE

For forms or publications
 from within New York State, call toll free
 from outside New York State, call

For information
 from within New York State, call toll free
 from outside New York State, call

1 800 462-6100
 518 438-1073

1 800 CALL TAX (1 800 225-5829)
 518 438-8581

WRITE

If you need to write, address your letter to:
 New York State Tax Department
 Taxpayer Assistance Bureau
 W. A. Harriman Campus
 Albany, New York 12227

Telephone assistance is available from 8 a.m. to 5 p.m. Monday through Friday.