



# Instructions for Form CT-189

## Tax on Importation of Gas Services

### Tax Law Changes

The Tax Law under section 189 of Article 9 has been amended to provide a series of tax rate reductions. For every taxable month during the calendar year 2000, the tax rate on the importation of gas is reduced from 4.25% to 2.1%. Since this change is retroactive to January 1, 2000, taxpayers who paid the 4.25% for all or any of the period January 1, 2000 through May 31, 2000, will be allowed a credit against the tax imposed under section 189 or 189-a for any overpayment. Utilities who compute the gas import tax on Schedule A of Form CT-189 will be allowed a credit for tax overpayments credited to their customers who paid the tax at the higher rate during this period. Utilities should use Schedule E of this form to calculate the tax credit and MTA surcharge credit.

Taxpayers who have a direct pay permit or who do not use a regulated public utility may apply for the credit on Schedule B. Use the worksheet provided in the instructions to Schedule B to calculate the tax credit and MTA surcharge credit.

The Tax Law was also amended to allow a tax reduction credit for the period October 1, 1998, through December 31, 1999. The credit is equal to the difference between the amount of tax paid at the rate of 4.25% and the amount of tax that would have been paid if the rate was 4.0% for that period. Regulated public utilities will provide a credit to their customers for the difference in the amount of tax due using the 4.0% rate and the amount of tax that was paid. Taxpayers who compute the tax on Schedule B will be allowed a credit against the tax due under sections 189 and 189-a of the Tax Law for this period.

If gas services are delivered by a regulated public utility to a gas customer with a valid Form AU-260, *Direct Pay Permit*, the gas customer, including a co-generator, may compute taxable consideration based on the *Annual average gas price* on line 35 of Schedule B. Regulated public utilities collect and remit the tax using Schedule A of the form. Gas importers not using a regulated public utility use Schedule B and compute the tax based on actual consideration given or contracted to be given.

Section 189 of the Tax Law imposes a tax on **gas importers** who import, or cause to be imported, gas services into this state for their own use or consumption. *Gas service* is the delivery of gas through mains or pipes. *Gas importers* include individuals, partnerships, societies, associations, joint stock companies, corporations, estates, receivers, trustees, assignees, referees, and other persons acting in a fiduciary or representative capacity, and the state of New York, its agencies, instrumentalities, public corporations and political subdivisions, including school districts. The tax is computed at the rate of 2.1% of the consideration given (or contracted to be given) by the gas importer for the imported gas services plus applicable surcharges. The tax must be computed by one of the methods on Schedule A or Schedule B, and must be filed quarterly.

**1 Schedule A** – If the gas services are delivered into this state by a regulated public utility, the utility must collect the tax from the individual gas importer on a monthly basis unless the importer provides the utility with a valid Form AU-260, *Direct Pay Permit*, or a Form TP-136, *Certification of the Sale and Purchase of Natural Gas Services (exemption certificate)*. The public utility must complete Form CT-189, Schedule A, and pay the tax required to be collected to the Tax Department quarterly. Even public utilities that have not collected any tax for a particular quarter, because no gas services were imported into New York State, must file Form CT-189 to show that no tax is due. When collected by a regulated public utility, the section 189 tax is administered jointly with sales tax.

**2 Schedule B** – If the gas services are delivered by a regulated public utility to a gas customer (including a co-generator) with a valid Form AU-260, *Direct Pay Permit*, the gas customer must compute the tax on the national average natural gas price as published by the U.S. Department of Energy. If the actual contract consideration is less than the average annual gas price, then actual contract consideration may be used.

If the gas services are delivered by other than a regulated public utility, the tax must be computed based upon the actual consideration given or contracted to be given. For the purposes of Schedule B, a *regulated public utility* includes a utility that is subject to the regulation of any activity supervised by the Public Service Commission, including but not limited to service, securities, safety, rates and charges, records, reports, or accounting.

**3 Schedules C and D** – Use Schedules C and D to help compute the tax and MTA surcharge due on Schedule A. If the taxpayer is computing the tax on Schedule B it will not be necessary to use these schedules.

**4 Schedule E** – Use Schedule E to compute the tax reduction credit for Schedule A.

#### Meter reading: Determination of tax months for public utilities

— When the importation or delivery of gas services are billed based on meter readings, the following rules apply: The total amount billed as a result of a meter reading cannot be split between months, but instead the entire amount must be included in only one tax month depending upon the date of the meter reading. If more than one-half the number of days included in the period covered by the bill falls within a particular month, that month is considered the tax month and the entire bill based upon the meter reading is subject to section 189 tax for that month (*Example: If the meter reading occurs on June 14, then the tax month is considered to be May*).

**Due date** — Returns filed by regulated public utilities and entities with a direct payment permit are due 20 days from the end of the quarter. Returns of importers not using a regulated public utility for delivery and which do not have a direct payment permit are due by the 15th day following the end of the quarter. Tax quarters end on the last day of February, May, August, and November.

**Interest** — If you do not pay the tax and MTA surcharge due on or before the due date, you must pay interest on the amount of underpayment from the due date to the date paid.

**Additional charges** — Additional charges for late filing and late payment are computed on the amount of tax and MTA surcharge required to be shown on the return, after deduction of any payment made on or before the due date.

- A If you do not file a return when due, add to the tax 5% per month, up to 25% (section 1085(a)(1)(A)).
- B If you do not file a return within 60 days of the due date, the addition to tax for item A above cannot be less than the smaller of \$100 or 100% of the amount required to be shown as tax (section 1085(a)(1)(B)).
- C If you do not pay the tax shown on a return, add to the tax ½% per month, up to 25% (section 1085(a)(2)).
- D The total of the additional charges in items A and C above may not exceed 5% for any one month except as provided for in item B above (section 1085(a)).

If you think you are not liable for these additional charges, attach a statement to your return explaining the delay in filing, payment, or both (section 1085).

Note: If you wish, we will compute the interest and penalty for you. Call the Business Tax Information Center at the number listed in the *Need help?* section on page 4.

#### Application for a direct pay permit

Any co-generation facility defined in section 2.2-a of the Public Service Law, or a qualifying facility that is treated as a co-generation facility as defined by section 201 of the Public Utility Regulatory Policies Act of 1978 (Public Law 95-617) may apply for a direct pay permit.

Any other gas customer, other than a co-generator, may apply for a direct pay permit if all of the following apply:

- The consumer is an individual (stand-alone) customer of the utility transporting the gas and is purchasing gas from at least two suppliers (other than the transporting utility);
- the sale of gas from any of these suppliers takes place in New York State under a contract with a term of one year or more; and
- the purchaser's total annual transportation load is at least 100,000 Mcf's of gas.

A direct pay permit should be applied for by submitting Form TP-135, *Application for a Direct Pay Permit under Article 9*, to the following address: TTB-FACCTS, Registration Unit, Bldg 8 — 855, W A Harriman Campus, Albany NY 12227. Upon receipt of a properly approved direct pay permit, permit holders must file a copy of the permit with the public utility they use for gas transportation services. They will not be required to pay the tax to the utility and instead will compute their own tax by completing Schedule B.

### Exemption certificate

Blank exemption certificates may be obtained from the New York State Tax Department by calling toll free 1 800 462-8100. They may be used if all of the following conditions are met and stated on the certificate:

- The sale of gas services takes place in New York State;
- The sale of gas services is under a contract of at least one year;
- The certificate is signed and dated by the seller and purchaser of the gas services;
- The purchaser (consumer) is purchasing gas from only one seller (other than the transporter-utility);
- The seller is assuming all liability for any amounts due under section 186-a and, if applicable, section 186 of the Tax Law; and
- The purchaser and seller are jointly and severally bound by the terms of the certificate.

## Specific instructions

**Whole dollar amounts** — You may elect to show amounts in whole dollars rather than dollars and cents. Round an amount from 50 cents through 99 cents to the next higher dollar, and round any amount less than 50 cents to the next lower dollar.

**Percentages** — When computing percentages, convert decimals into percentages by moving the decimal point two spaces to the right. Percentages should be carried out to two decimal places. For example:  $5,000/7,500 = .66666 = 66.67\%$ .

**Negative amounts** — Show any negative amounts in parentheses.

## Line instructions

**Line A** — Make your payment in United States funds. We will accept a foreign check or foreign money order only if payable through a United States bank or if marked **Payable in U.S. Funds**.

### Schedule A — Collection and remittance by a regulated public utility

#### Part I — Computation of tax (section 189)

**Line 1** — Enter the total number of Mcf's imported by and delivered to a transportation customer in New York State for use in New York State. Complete Schedule C on page 3, and enter the total on this line. Include Mcf's imported by and delivered to transportation customers for which you received a properly completed exemption certificate or direct pay permit. An *Mcf* is one thousand cubic feet of gas.

**Line 2** — Enter the total number of Mcf's imported and delivered to transportation customers in New York State that have provided the utility with a valid Form AU-260, *Direct Pay Permit*.

**Line 3** — Enter the total number of Mcf's delivered to transportation customers in New York State that have provided the utility with a properly completed Form TP-136, *Exemption Certificate*.

**Line 6** — The price used to compute the tax to be collected is set by law. It is the preceding calendar year's annual average of the national average natural gas price per Mcf as published by the U.S. Department of Energy. For the period September 1, 2000, through November 30, 2000, the applicable annual average price is \$2.07.

**Line 11** — Section 189-a imposes an MTA surcharge of 17% on the tax due on gas service imported into New York State for use in the Metropolitan Commuter Transportation District (MCTD). Complete Schedule A, Part II to compute your MTA surcharge.

**Line 13** — A regulated public utility will be given credit for Section 189, 189-a, and 189-b tax paid to New York State but never collected because it became uncollectible. Enter any such credit for bad debts on this line, along with any overpayments of section 189 and section 189-a tax from previous quarters.

Use Schedule E to complete the tax reduction credit allowed for the period October 1, 1998, through May 31, 2000 (see instructions beginning on Page 4). Add the total amounts from Columns 2, 3, and 4. Add this total to any other credits or overpayments due and enter on this line.

**Line 15** — See *Interest* on page 1.

**Line 16** — See *Additional charges* on page 1.

**Line 17** — Pay the amount due computed on this line. If this amount is negative because of an excess of credits on line 13, enter this figure in brackets.

**Line 18** — If line 17 is a negative amount, enter the amount of overpayment you wish to be credited to the next period.

**Line 19** — If line 17 is a negative amount, enter the amount of overpayment you wish to be refunded. You must attach either a Form CT-189-WR with Schedule D completed or a statement requesting a refund signed by an elected officer or authorized person.

#### Part II — Computation of metropolitan transportation tax (MTA surcharge - Section 189-a)

**Line 20** — Enter the total from page 4, Schedule D. The MCTD includes the counties of New York, Bronx, Queens, Kings, Richmond, Dutchess, Nassau, Orange, Putnam, Rockland, Suffolk, and Westchester.

**Line 21** — Enter the total number of Mcf's imported by and delivered to customers in the MCTD that have provided the utility with a valid Form AU-260.

**Line 22** — Enter the total of Mcf's delivered to customers in the MCTD that have provided the utility with a properly completed exemption certificate (Form TP-136).

**Line 28** — The surcharge rate of .357% shown on this line represents the tax rate of 2.1% multiplied by the MTA surcharge rate of 17%.

**Line 30** — Enter the amount of MTA surcharge credit from Schedule E, Column 4, *Total*.

**Line 31** — Subtract line 30 from line 29.

**Schedule B — Computation and payment of tax by importers who have obtained a *Direct Pay Permit* (including co-generators) or by importers not using a regulated public utility**

**Part I — Computation of tax (section 189)**

**Line 35** — The price used to compute the tax is set by law. It is the preceding year's annual average of the national average natural gas price per Mcf as published by the U.S. Department of Energy. For the period September 1, 2000, through November 30, 2000, the applicable annual average price is \$2.07.

**Line 37** — If the gas services are delivered by a regulated public utility, enter the lesser of the amount on line 36 or actual consideration paid during the quarter. If the gas services are not delivered by a regulated public utility, enter the actual consideration paid during the quarter. For the purposes of Schedule B, a *regulated public utility* includes a utility that is subject to the regulation of any activity supervised by the Public Service Commission, including but not limited to services, securities, safety, rates and charges, records, reports, or accounting.

**Line 39** — Enter the exemption for co-generators. If you qualify as a co-generation facility see Part II below for computation of this exemption.

**Line 43** — Section 189-a imposes an MTA surcharge of 17% on the tax due on the portion of gas service imported into New York State for consumption or use in the (MCTD).

**Line 45** — Enter the total tax reduction credit and any other credits or overpayments of section 189 tax. Exclude any tax for gas services used in the production of electricity for sale to a regulated public utility and for which such utility reimbursed you for the section 189 gas importation tax.

To compute the tax reduction credit, use the following worksheet. **(Do not complete if computed in previous period.)**

**For each month** beginning October 1, 1998, through December 31, 1999, attach a schedule of the credit computation as follows:

- 1 Tax paid at 4.25% rate ..... \_\_\_\_\_  
Less:  
Tax calculated as if the rate  
was 4.0%:  
a Taxable consideration ..... \_\_\_\_\_  
b Tax rate ..... .04
- 2 Tax due for this period  
(multiply line 1a by line 1b) ..... \_\_\_\_\_
- 3 Credit allowed (subtract line 2 from line 1) ..... \_\_\_\_\_

**For each month** beginning January 1, 2000, through May 31, 2000, the computation is as follows:

- 4 Tax paid at 4.25% rate ..... \_\_\_\_\_  
Less:  
Tax calculated at the 2.1% rate:  
a Taxable consideration ..... \_\_\_\_\_  
b Tax rate ..... .021
- 5 Tax due for this period  
(multiply line 4a by line 4b) ..... \_\_\_\_\_
- 6 Credit allowed for January 1, 2000,  
through May 31, 2000,  
(subtract line 5 from line 4) ..... \_\_\_\_\_

Computation for the MTA surcharge credit for the period January 1, 2000, through May 31, 2000:

- 7 Multiply line 6 above by 17% (.17) (enter here and on line 67 of Form CT-189) ..... \_\_\_\_\_
- 8 Total tax reduction credit allowed (add lines 3, 6, and 7) (enter here and on line 45) ..... \_\_\_\_\_

**Line 47** — See *Interest* on page 1.

**Line 48** — See *Additional charges* on page 1.

**Line 49** — Pay the amount due computed on this line. If this amount is negative because of an excess of credits on line 45, enter this figure in brackets.

**Line 50** — If line 49 is a negative amount, enter the amount of overpayment to be credited to the next period.

**Line 51** — If line 49 is a negative amount, enter the amount of overpayment to be refunded. You must attach either a Form CT-189-WR with Schedule D completed or a statement requesting a refund signed by an elected officer or an authorized person.

**Part II — Exemption for co-generation facilities**

A co-generation facility defined in section 2.2-a of the Public Service Law, or a qualifying facility that is a co-generation facility as defined by section 201 of the Public Utility Regulatory Policies Act of 1978 (Public Law 95-617) and has been issued a direct pay permit, may compute this exemption.

A co-generation exemption is allowed when gas service imported by a qualifying co-generation facility is used to generate electricity, steam, or both, and is supplied to and used by a thermal energy host located at or near the project site.

To determine the consideration for natural gas to be exempted, multiply the total consideration for natural gas used by the facility for co-generation during the period by the ratio of the BTU value of steam and electricity supplied to and used by the host, to the total BTU useful value of all energy (steam, electricity, heat, etc.) produced by the facility for sale or self use.

$$\frac{\text{BTUs of steam and electricity supplied to and used by thermal host}}{\text{Total useful BTUs produced by the facility}} = \text{Exemption percentage}$$

BTU equivalent values of steam and electricity are computed as follows:

- 1 kilowatt hour = 3,412 BTUs
- 1 pound of low pressure steam = 1,000 BTUs

**Note:** For additional steam BTU value equivalents, use ASME or NBS/NRC steam tables.

Total useful steam and electricity produced by a facility includes that produced for the host, an electric utility, or for any other useful purpose.

**Part III — Computation of metropolitan transportation tax (MTA surcharge - section 189-a)**

**Line 55** — Enter the total Mcf's delivered into the MCTD during the tax period. The MCTD includes the counties of New York, Bronx, Queens, Kings, Richmond, Dutchess, Nassau, Orange, Putnam, Rockland, Suffolk, and Westchester.

**Line 60** — If the gas services are delivered by a regulated public utility, enter the lesser of the amount of line 59 or actual consideration paid during the quarter. If the gas services are not delivered by a regulated public utility, enter the actual consideration paid during the quarter. For the purposes of Schedule B, a *regulated public utility* includes a utility that is subject to the regulation of any activity supervised by the Public Service Commission, including but not limited to service, securities, safety, rates and charges, records, reports, or accounting.

**Line 62** — Enter the MCTD exemption for co-generators. If you qualify as a co-generation facility, see Part IV on page 4 for computation of this exemption.

**Line 65** — The surcharge rate of .357% shown on this line represents the tax rate of 2.1% multiplied by the MTA surcharge rate of 17%.

**Line 67** — Enter the amount of MTA tax reduction credit computed on line 45 above (worksheet line 7).

**Part IV — Exemption for co-generation facilities within the MCTD**

Only a co-generation facility that qualified for the exemption in Schedule B Part II may qualify for this exemption in Part IV. The same formula applies as described in Part II above. The resulting exemption percentage is applied only against the computation of the MTA surcharge, since the statewide exemption computed in Part II has already been applied against the computation of the tax.

**Schedule E instructions — Schedule A taxpayers only**  
**(Do not complete if computed in previous period.)**

For each customer complete the following:

**Column 1:** Enter each customer's name, delivery address, and account number.

**Column 2:** Compute the gas importation tax credit (GIPT) allowed for the period October 1, 1998, through December 31, 1999, as follows:

- 1 Amount of tax paid by the customer for this period at 4.25% rate .....
- Less:  
 Amount of tax that would have been paid if the tax rate was 4.0%:  
 a. Taxable Mcfs x average annual gas price\* ....  
 b. x .04 .....
- 2 Multiply line a by line b .....
- 3 Amount of credit (subtract line 2 from line 1, enter in Column 2) .....

**Column 3:** Compute the gas importation tax credit (GIPT) allowed for the period January 1, 2000, through May 31, 2000, as follows:

- 4 Amount of tax paid by the customer for this period at higher rate .....
- Less:  
 Tax computed at retroactive 2.1% rate  
 a. Taxable Mcfs x annual average gas price\* ....  
 b. x .021 .....
- 5 Amount of tax due for this period (multiply line a by line b) ...
- 6 Amount of credit (subtract line 5 from line 4 and enter in column 3) .....

**Column 4:** Compute the MTA surcharge credit for each customer using the amounts shown in Column 3.

- 7 Multiply the amount in Column 3 by 17% (.17) and enter in Column 4. (Do not compute the credit on the amount shown in Column 2.) .....

* Average annual gas price	July 1, 1999 through June 30, 2000	\$1.98 per Mcf
	July 1, 1998, through June 30, 1999	\$2.42 per Mcf

**Totals**

Total each column (2, 3, and 4). Enter the MTA surcharge credit allowed (column 4 total) on line 30 of Form CT-189.

Add together the totals from columns 2, 3, and 4. Enter this total on line 13 of Form CT-189.

For regulated public utilities who reimbursed an independent power producer for the gas import tax at the higher rate for these periods, enter each contracting producer's name in column 1 and calculate your credits in columns 2 through 4 in the same manner as on the above worksheet.

**Mail your return to:**

**NYS CORPORATION TAX  
 PROCESSING UNIT  
 PO BOX 22038  
 ALBANY NY 12201-2038**

See *Due date* on Page 1 for filing deadlines.

**Private delivery services**

If you choose, you may use a private delivery service, instead of the U.S. Postal Service, to file your return. However, if, at a later date, you need to establish the date you filed your return, you cannot use the date recorded by a private delivery service **unless** you used a delivery service that has been designated by the U.S. Secretary of the Treasury or the Commissioner of Taxation and Finance. (Currently designated delivery services are listed in Publication 55, *Designated Private Delivery Services*. See *Need help?* below for information on ordering forms and publications.) If you use **any** private delivery service, whether it is a designated service or not, address your return to: **State Processing Center, 431C Broadway, Albany NY 12204-4836.**

**Privacy notification**

The right of the Commissioner of Taxation and Finance and the Department of Taxation and Finance to collect and maintain personal information, including mandatory disclosure of social security numbers in the manner required by tax regulations, instructions, and forms, is found in Articles 8, 9, 9-A, 13, 19, 27, 32, 33, and 33-A of the Tax Law; and 42 USC 405(c)(2)(C)(i).

The Tax Department uses this information primarily to determine and administer corporate tax liabilities under the Tax Law, for certain tax refund offsets, and for any other purpose authorized by law.

Failure to provide the required information may subject you to civil or criminal penalties, or both, under the Tax Law.

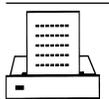
This information is maintained by the Director of the Registration and Data Services Bureau, NYS Tax Department, Building 8 Room 338, W A Harriman Campus, Albany NY 12227; telephone 1 800 225-5829. From areas outside the U.S. and outside Canada, call (518) 485-6800.

**Need help?**



**Telephone assistance** is available from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday.

- For business tax information, call the New York State Business Tax Information Center: 1 800 972-1233
- For general information: 1 800 225-5829
- To order forms and publications: 1 800 462-8100
- From areas outside the U.S. and outside Canada: (518) 485-6800



**Fax-on-demand forms:** Forms are available 24 hours a day, 7 days a week. 1 800 748-3676



**Internet access:** <http://www.tax.state.ny.us>



**Hotline for the hearing and speech impaired:** 1 800 634-2110 from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday. If you do not own a telecommunications device for the deaf (TDD), check with independent living centers or community action programs to find out where machines are available for public use.



**Persons with disabilities:** In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call 1 800 225-5829.



**If you need to write,** address your letter to:  
 NYS TAX DEPARTMENT  
 TAXPAYER ASSISTANCE BUREAU  
 W A HARRIMAN CAMPUS  
 ALBANY NY 12227