



Report of Sales Tax Prepayment On Motor Fuel/Diesel Motor Fuel

For the period February 1, 2003, through February 28, 2003, only; due March 20, 2003.

Header information section including Sales tax vendor identification number, Business telephone number, Daytime telephone number, Legal name, DBA, Street, and City, state, ZIP code. Includes a 'Change of business information' notice.

Part I — Computation of sales tax prepayment on motor fuel — registered distributors only

Table for Part I with columns A (Type of fuel), B (Number of gallons), C (Sales tax prepayment per gallon), and D (column B x column C). Rows include Region 1 (Regular, Mid-grade, Premium), Region 2 (Regular, Mid-grade, Premium), and summary lines 9-13.

Part II — Computation of sales tax prepayment on diesel motor fuel — registered distributors only

Table for Part II with columns A (Number of gallons subject to tax), B (Sales tax prepayment per gallon), and C (column A x column B). Rows include Region 1, Region 2, and summary lines 16-23.

- Write on the check or money order your identification number, form number FT-945/1045, and the period you are reporting: February 1, 2003, through February 28, 2003. Make the check or money order payable to New York State Sales Tax.
• Do not include the sales tax prepayment reported on this return in any other sales tax return, schedule, or report.

Signature and contact information section including Signature of vendor, Title, Telephone number, Date, Signature of preparer if other than vendor, and Address.

For office use only

**Part III — Inventory reconciliation of motor fuel (in gallons) — sellers of motor fuel other than registered distributors only**

24	Opening inventory of motor fuel (see instructions) .....		24
<b>Adjustments to motor fuel inventory:</b>			
25	Purchased in-state .....	25	
26	Other gain (or loss) to inventory (see instructions) .....	26	
27	Net adjustments to inventory (see instructions) .....		27
28	Motor fuel available for sale (add lines 24 and 27) .....		28
29	Motor fuel sold, used, or transferred (see instructions) .....		29
30	Closing inventory (subtract line 29 from line 28) .....		30

**Part IV — Supplemental information — sellers of motor fuel other than registered distributors only**

If you are not a registered distributor of motor fuel (Article 12-A), check here  and see instructions for attachments required.

**Mail your return and payment on or before March 20, 2003, in the enclosed envelope to the address below.**

All vendors, including those located outside New York State, mail your completed return to: ..... NYS SALES TAX PROCESSING  
 PO BOX 5464  
 NEW YORK NY 10087-5464

If you are enrolled in the **PromptTax program**, please use the preaddressed envelope provided.

**Private delivery services**

If you choose, you may use a private delivery service, instead of the U.S. Postal Service, to file your return and pay tax. However, if, at a later date, you need to establish the date you filed your return or paid your tax, you cannot use the date recorded by a private delivery service **unless** you used a delivery service that has been designated by the U.S. Secretary of the Treasury or the Commissioner of Taxation and Finance. If you have used a designated private delivery service and need to establish the date you filed your return, contact that private delivery service for instructions on how to obtain written proof of the date your return was given to the delivery service for delivery. If you use **any** private delivery service, whether it is a designated service or not, address your return to: **State Processing Center, 431C Broadway, Albany NY 12204-4836.**

The current designated private delivery services are:

- |  |  |   |   |
|--|--|---|---|
| 1. Airborne Express (Airborne):<br>Overnight Air Express Service<br>Next Afternoon Service<br>Second Day Service | 2. DHL Worldwide Express (DHL):<br>DHL Same Day Service<br>DHL USA Overnight | 3. Federal Express (FedEx):<br>FedEx Priority Overnight<br>FedEx Standard Overnight<br>FedEx 2 Day<br>FedEx International Priority<br>FedEx International First | 4. United Parcel Service (UPS):<br>UPS Next Day Air<br>UPS Next Day Air Saver<br>UPS 2nd Day Air<br>UPS 2nd Day Air A.M.<br>UPS Worldwide Express<br>UPS Worldwide Express Plus |
|--|--|---|---|

**Need help?**



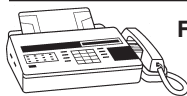
**Telephone assistance** is available from 8 a.m. to 5:55 p.m. (eastern time), Monday through Friday.

**For business tax information**, call the New York State Business Tax Information Center: 1 800 972-1233

**For general information:** 1 800 225-5829

To order forms and publications: 1 800 462-8100

From areas outside the U.S. and outside Canada: (518) 485-6800



**Fax-on-demand forms:** Forms are available 24 hours a day, 7 days a week. 1 800 748-3676



**Internet access:** [www.tax.state.ny.us](http://www.tax.state.ny.us)



**Hotline for the hearing and speech impaired:** 1 800 634-2110 from 8 a.m. to 5:55 p.m. (eastern time), Monday through Friday. If you do not own a telecommunications device for the deaf (TDD), check with independent living centers or community action programs to find out where machines are available for public use.



**Persons with disabilities:** In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call 1 800 225-5829.



**If you need to write**, address your letter to:  
 NYS TAX DEPARTMENT  
 TAXPAYER CONTACT CENTER  
 W A HARRIMAN CAMPUS  
 ALBANY NY 12227