



# Quarterly Schedule T-ATT for Part-Quarterly Filers Instructions

## Consumer's Utility Tax for Telephone Services, Telephone Answering Services, and Telegraph Services Sold to a Qualified Empire Zone Enterprise (QEZE)

Report transactions for the period December 1, 2003, through February 29, 2004.

### Who must file

Complete and file Form ST-810.8-ATT, *Quarterly Schedule T-ATT for Part-Quarterly Filers*, and Form ST-810.8, *Quarterly Schedule T for Part-Quarterly Filers*, with Form ST-810, *New York State and Local Quarterly Sales and Use Tax Return for Part-Quarterly Filers*, if you:

- Provide telephone and telegraph services as described in Form ST-810.8 that are eligible for exemption from New York State sales and use tax to a Qualified Empire Zone Enterprise (QEZE). A QEZE must use Form ST-121.6, *Qualified Empire Zone Enterprise (QEZE) Exempt Purchase Certificate*, to make purchases exempt from the 4¼% New York State sales and use tax and the ¼% tax imposed within the Metropolitan Commuter Transportation District (MCTD).
- Are a QEZE, purchased the above services without payment of tax, and are subject to a local tax listed on this schedule.

If you must file Form ST-810.8-ATT, you must also complete Form ST-810.8 and Form ST-810. Report in Step 3 of Form ST-810 any taxable sales and purchases you are not reporting on this or any other schedule.

Local taxing jurisdictions in New York State may enact an exemption from their local tax for sales of these services to a QEZE. This enactment may be made only once a year, to cover the annual period March 1 through February 28/29. If a local jurisdiction does not enact the QEZE exemptions, tax will be charged at the local rate only and reported on page 1 of this schedule. If a local jurisdiction enacts the QEZE exemptions, sales to QEZEs will be fully exempt from sales and use tax and will not be reported on this schedule. Fully exempt sales are reported only on Form ST-810, page 1, box 1, as part of your *Gross sales and services*. See Publication 718-Q, *Local Sales and Use Tax Rates on Sales to a Qualified Empire Zone Enterprise (QEZE)*, for a listing of the local jurisdictions that enacted the QEZE exemptions.

### Specific instructions

**Identification number and name** — Print the sales tax identification number and legal name as shown on Form ST-810 or on your business's *Certificate of Authority* for sales and use tax.

**Credits** — Reduce the amount of taxable sales and services to be entered on a jurisdiction line by the amount of any credits related to that jurisdiction. If the result is a negative number, enter it in parentheses.

Enter in Column C your taxable sales of telephone services, telephone answering services, or telegraph services to qualifying exempt customers located in the taxing

jurisdictions listed. If you are a QEZE subject to local tax, report in Column D your purchases of the services listed above that were made without payment of tax.

For each jurisdiction, add the Column C amount to the Column D amount, multiply the total by the tax rate in Column E, and enter the resulting tax in Column F. After entering information for all jurisdictions required, separately total Columns C, D, and F. Include the column totals on Form ST-810, per column instructions on page 1 of this schedule.

### Vendor collection credit adjustment

Transfer the Column C total to Form ST-810, page 4, Step 7A, on the Schedule T-ATT line. The vendor collection credit may be taken only against sales on which state tax is due. Since all sales reported on Schedule T-ATT are exempt from the 4¼% state tax, **the vendor collection credit does not apply** to these sales.

### Filing this schedule

File a completed Form ST-810.8-ATT with Form ST-810.8 and any other attachments with Form ST-810 by the due date. Please be sure to keep a copy of your completed return for your records.

### Need help?



**Internet access:** [www.nystax.gov](http://www.nystax.gov)  
(for information, forms, and publications)



**Fax-on-demand forms:** 1 800 748-3676



**Telephone assistance** is available from 8:00 A.M. to 5:00 P.M. (eastern time), Monday through Friday.

To order forms and publications: 1 800 462-8100  
Business Tax Information Center: 1 800 972-1233  
From areas outside the U.S. and outside Canada: (518) 485-6800

**Hearing and speech impaired** (telecommunications device for the deaf (TDD) callers only): 1 800 634-2110 (8:00 A.M. to 5:00 P.M. eastern time).



**Persons with disabilities:** In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call 1 800 972-1233.



**If you need to write**, address your letter to: NYS Tax Department, Business Tax Information Center, W A Harriman Campus, Albany NY 12227.

### Privacy notification

See Form ST-810-I, *Instructions for Form ST-810*, page 4.