



Report of Sales Tax Prepayment On Motor Fuel/Diesel Motor Fuel

For the period February 1, 2009, through February 28, 2009, only; due March 20, 2009.

Header section containing fields for Sales tax vendor identification number, Business telephone number, Daytime telephone number, Legal name, DBA (doing business as) name, Street address, City, State, and ZIP code. Includes a box for address/business information changes.

Part 1 — Computation of sales tax prepayment on motor fuel — registered distributors only

Table for Part 1 with columns A (Type of fuel), B (Number of gallons subject to tax), C (Sales tax prepayment per gallon), and D (Tax due). Includes rows for Region 1 and Region 2, and summary rows 9-13.

Part 2 — Computation of sales tax prepayment on diesel motor fuel — registered distributors only

Table for Part 2 with columns A (Number of gallons subject to tax), B (Sales tax prepayment per gallon), and C (Tax due). Includes rows for Region 1 and Region 2, and summary rows 16-23.

Parts 3 and 4 — Motor fuel wholesalers, jobbers, etc., proceed to Part 3 on the back

For office use only

Do not include the sales tax prepayment reported on this return in any other sales tax return, schedule, or report.

Signature and contact information section for vendor and preparer, including fields for Signature of vendor, Title, Telephone number, Date, Signature of preparer, and Address.

Part 3 — Inventory reconciliation of motor fuel (in gallons) — sellers of motor fuel other than registered distributors only

24	Opening inventory of motor fuel (see instructions)		24
Adjustments to motor fuel inventory:			
25	Purchased in-state	25	
26	Other gain (or loss) to inventory (see instructions)	26	
27	Net adjustments to inventory (add lines 25 and 26; if line 26 is a loss, subtract line 26 from line 25)		27
28	Motor fuel available for sale (add lines 24 and 27)		28
29	Motor fuel sold, used, or transferred (see instructions)		29
30	Closing inventory (subtract line 29 from line 28)		30

Part 4 — Supplemental information — sellers of motor fuel other than registered distributors only

If you are not a registered distributor of motor fuel (Article 12-A), mark an **X** here and see instructions for attachments required.

- Mail your return and payment **on or before March 20, 2009** to the address below.
- Make the check or money order payable to **New York State Sales Tax**. Write on the check or money order your sales tax vendor identification number, **FT-945/1045**, and **2/1 - 2/28/09**.
- All vendors, including those enrolled in the **PromptTax Program**, mail your completed return and payment to:

**NYS SALES TAX PROCESSING
PO BOX 15176
ALBANY NY 12212-5176**

Private delivery services

If you choose, you may use a private delivery service, instead of the U.S. Postal Service, to mail in your return and tax payment. However, if, at a later date, you need to establish the date you filed your return or paid your tax, you cannot use the date recorded by a private delivery service **unless** you used a delivery service that has been designated by the U.S. Secretary of the Treasury or the Commissioner of Taxation and Finance. (Currently designated delivery services are listed in Publication 55, *Designated Private Delivery Services*. See *Need help?* below for information on obtaining forms and publications.) If you have used a designated private delivery service and need to establish the date you filed your return, contact that private delivery service for instructions on how to obtain written proof of the date your return was given to the delivery service for delivery. If you use **any** private delivery service, whether it is a designated service or not, send the forms covered by these instructions to: Bank of America, 431C Broadway, Menands NY 12204.

Need help?



Internet access: www.nystax.gov
(for information, forms, and publications)



Fax-on-demand forms: Forms are available 24 hours a day, 7 days a week. 1 800 748-3676



Telephone assistance is available from 8:00 A.M. to 5:00 P.M. (eastern time), Monday through Friday.
Sales Tax Information Center: (518) 485-2889
For in-state callers without free long distance: 1 800 698-2909
To order forms and publications: (518) 457-5431
For in-state callers without free long distance: 1 800 462-8100



Text Telephone (TTY) Hotline (for persons with hearing and speech disabilities using a TTY): If you have access to a TTY, contact us at 1 800 634-2110. If you do not own a TTY, check with independent living centers or community action programs to find out where machines are available for public use.



Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, call the information center.