

Locality

New York State and Local Sales and Use Tax Return for Part-Quarterly (Monthly) Filers

Part-	Qu	a	rt	e	rl	y	(N	lc	r	nt	h	ly	y)) :	S	Ţ.	-8	30	9
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November 2011

	Sales tax identification number		S	M T W T F S	
	Legal name (print ID number and legal name as it appears on the Certificate	of Authority)	6 13 20	7 8 9 10 11 12 14 15 16 17 18 19 21 22 23 24 25 26 28 29 30	0812
ŀ	DBA (doing business as) name		27	28 29 30	
-	Number and street		21	Due date: Monday, Novem	her 21 2011
	Number and Street		You	will be responsible for	· ·
	City, state, ZIP code			our return and any payr ctronically filed or postr	
Ма	andate to use Sales Tax Web File — Most filers fall under this new r	equirement; see Form ST-80	09-I.		
No	tax due? Enter your gross sales and services in box 1 of Step 1 below; ent There is a \$50 penalty for late filing of a no-tax-due return. Se		must file	by the due date even	if no tax is due.
	s your address or If so, visit our Web site (see <i>Need help?</i> in Formation changed? or mark an <i>X</i> in the box to the right and enter n				
Со	mplete Step 1 or Step 2, but not both. See 3 in instructio	ns.			
St	ep 1 of 3 Long method of calculating tax due				
				1	
1	Enter total gross sales and services (to nearest dollar; see 4 in instru	uctions)		2	.00
2	Enter total taxable sales and services (to nearest dollar; see 5 in inst	ructions)		2	.00
2	The total taxable sales and services (to hearest dollar, see	ructions)		3	.00
3	Enter total purchases subject to tax (to nearest dollar; see 6 in instru	uctions)			.00
4	Sales and use tax (see 7 in instructions)	5			
	Credit for prepaid sales tax (see 8 in instructions)				
6	Net tax due (subtract box 5 amount from box 4 amount)			6	
7	Credits not identified (attachments required, see 9 in instructions)	7			
	Advance payments (see 10 in instructions)				
	Add box 7 amount to box 8 amount			9	
10	Sales and use tax due (subtract box 9 amount from box 6 amount)		1	10	
11	Penalty and interest (see 11 in instructions)		1	11	
				12	
12	Amount due (add box 10 amount to box 11 amount; see 12 in instruction	ns) Pay this an	nount		
St	ep 2 of 3 Short method of calculating tax due				
1	Comparable quarter of previous year (see 13 in instructions)*	1			
	Tax due (one-third of box 1 amount)				
	Credit for prepaid sales tax (see 14 in instructions)				
	Net tax due (subtract box 3 amount from box 2 amount)	•		4	
5	Credits not identified (attachments required, see 15 in instructions)	5			
	Advance payments (see 16 in instructions)	6			
	Add box 5 amount to box 6 amount			7	
	Sales and use tax due (subtract box 7 amount from box 4 amount)		_	8	
	Penalty and interest (see 17 in instructions)		I	9	
-				10	
10	Amount due (add box 8 amount to box 9 amount; see 18 in instructions	s) Pay this an	nount		
	Stude short method adjustment in hoy 1 (see Short method adjustment		, t	fice use only	

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Adjustment

Page 2 of 2	ST-809 (10/11)	Sales tax identification	number			0812	Part-Quarterly (Monthly)				
Step 3 of 3 Sign and mail this return Please be sure to keep a completed copy for your records. Must be postmarked by Monday, November 21, 2011, to be considered filed on time. See below for complete mailing information.											
	Do you want to allow another person to discuss this return with the Tax Dept? (see instructions) Yes (complete the following) No										
Third – party	Designee's name		Designee's phor	e number		Personal identification	Personal identification umber (PIN)				
designee	Designee's e-mail addre	SS									
Printed name of	f taxpayer			Title _							
Taxpayer's e-ma	ail address										
Signature of tax	kpayer			Date		time phone ()_					
Printed name of preparer's firm (or yours if self-employed) Firm's employer identification number*											
Preparer's addr	ess										
Preparer's e-ma	ail address					Preparer's NYTPRIN*					
Signature of pre	eparer, if other than taxpayer				Day tele	time phone ()_					
*See 20 in ins	etruetione				Make check	payable to <i>New Y</i>	ork State Sales Tax.				
			h		David Sample 100 Elm Street Albany, NY 12203	2971 ATE November 10, 2011					
	Where to mail your return and attachments PAY TO THE ORDER OF New York State Sales Tax \$ [X,XXX,XX]										
A	Address envelope to:	NYS SALES TAX PRO PO BOX 15172	CESSING		ORDER OF 110W	(your payment amoun	^				
		ALBANY NY 12212-5	72		First State Bank						
	using a private delivery s ervice, see 20 in instruci				00-0000000 S	t to write your sales ta	ax ID#, Don't forget to				
						nd <i>10/31/11.</i>	sign your check				

Need help?

See Form ST-809-I, Instructions for Form ST-809.