



# Instructions for Form IT-205-V

## Payment Voucher for Fiduciary Income Tax Returns

# IT-205-V

(9/14)

### How to use this form

If you are paying New York State tax for a fiduciary return (Form IT-205) by check or money order, you must include Form IT-205-V with your payment.

### Check or money order

- Make your check or money order payable in U.S. funds to **New York State Income Tax**.
- Be sure to write the estate or trust's employer identification number (EIN), the tax year, and **Income Tax** on it.

### Completing the voucher

Be sure to complete **all** information on the voucher.

- Enter the estate or trust's EIN, fiscal year begin date and fiscal year end date if applicable, the name of the estate or trust (exactly as shown on federal Form SS-4), name and title of fiduciary, and address.
- Foreign address – Enter the city, province, or state all in the **City** box, and the **full** country name in the **Country** box. Enter the postal code, if any, in the **ZIP code** box.
- Do not staple or clip your payment to Form IT-205-V. Instead, just put them loose in the envelope.

### Mailing address

#### E-filed and previously filed returns

If you e-filed your fiduciary income tax return (Form IT-205), or if you are making a payment for a previously filed return, mail the voucher and payment to:

**NYS FIDUCIARY INCOME TAX  
PROCESSING CENTER  
PO BOX 4145  
BINGHAMTON NY 13902-4145**

#### Paper returns

If you are filing a paper fiduciary income tax return (including amended returns), include the voucher and payment with your return and mail to this address:

**STATE PROCESSING CENTER  
PO BOX 15555  
ALBANY NY 12212-5555**

If you are not using U.S. Mail, see *Private Delivery Services* on the back page.

◀ Cut here ▶



# Payment Voucher for Fiduciary Income Tax Returns

# IT-205-V

(9/14)

Make your check or money order payable to **New York State Income Tax** and write the estate or trust's employer identification number (EIN), the tax year, and **Income Tax** on your payment.

Tax year (yyyy)					
Name of estate or trust (as shown on federal Form SS-4)			Estate or trust employer ID number (EIN)	Date fiscal year begins	
Name and title of fiduciary					Date fiscal year ends
Mailing address (number and street or PO box; see instructions) of fiduciary		Apartment number	Country (if not United States)		
City, village, or post office	State	ZIP code			
E-mail:			Amount included		Dollars <input type="text"/> Cents <input type="text" value="00"/>

### Private delivery services

If you choose, you may use a private delivery service, instead of the U.S. Postal Service, to mail in your form and tax payment. However, if, at a later date, you need to establish the date you filed or paid your tax, you cannot use the date recorded by a private delivery service **unless** you used a delivery service that has been designated by the U.S. Secretary of the Treasury or the Commissioner of Taxation and Finance. (Currently designated delivery services are listed in Publication 55, *Designated Private Delivery Services*. See *Need help?* below for information on obtaining forms and publications.) If you have used a designated private delivery service and need to establish the date you filed your form, contact that private delivery service for instructions on how to obtain written proof of the date your form was given to the delivery service for delivery. If you use **any** private delivery service, whether it is a designated service or not, and you e-filed Form IT-205, send Form IT-205-V and your payment to: JPMorgan Chase, NYS Tax Processing – Estimated Tax, 33 Lewis Rd., Binghamton NY 13905-1040. (See Form IT-205-I for the address if you are sending Form IT-205-V and your payment with your Form IT-205.)

**Fee for payments returned by banks** – The law allows the Tax Department to charge a \$50 fee when a check, money order, or electronic payment is returned by a bank for nonpayment. However, if an electronic payment is returned as a result of an error by the bank or the department, the department won't charge the fee. If your payment is returned, we will send a separate bill for \$50 for each return or other tax document associated with the returned payment.

### Privacy notification

New York State Law requires all government agencies that maintain a system of records to provide notification of the legal authority for any request, the principal purpose(s) for which the information is to be collected, and where it will be maintained. To view this information, visit our Web site, or, if you do not have Internet access, call and request Publication 54, *Privacy Notification*. See *Need help?* for the Web address and telephone number.

## Need help?



Visit our Web site at **[www.tax.ny.gov](http://www.tax.ny.gov)**

- get information and manage your taxes online
- check for new online services and features



### Telephone assistance

Automated income tax refund status: (518) 457-5149

**Personal Income Tax** Information Center: (518) 457-5181

To order forms and publications: (518) 457-5431

**Text Telephone (TTY) Hotline** (for persons with hearing and speech disabilities using a TTY): (518) 485-5082



**Persons with disabilities:** In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities.

If you have questions about special accommodations for persons with disabilities, call the information center.