

## **New York State and Local** Sales and Use Tax Return for Part-Quarterly (Monthly) Filers

Part-Quarterly (Monthly) ST-809

July 2024

0525

Tax period July 1, 2024 - July 31, 2024

Sales tax identification number	August 2024 S M T W T F S 1 2 3
Legal name (print ID number and legal name as it appears on the Certificate of Authority)	4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
DBA (doing business as) name	Due date:
Number and street	You will be responsible for penalty
City, state, ZIP code	and interest if your return and any payment due is not electronically filed or postmarked by this date.
Mandate to use Sales Tax Web File - Most filers fall under this requirement. See Form ST-80	

No tax due? Enter your gross sales and services in box 1 of Step 1 below; enter none in boxes 2 and 3. You must file by the due date even if no tax is due. There is a \$50 penalty for late filing of a no-tax-due return. See instructions.

Has your address or	If so, visit our website (see Need help? in instructions) and see the change my address option for further instructions,
business information changed?	or mark an <b>X</b> in the box to the right and enter new mailing address above. See instructions

Step 1: Calculate tax due (complete Part 1 or Part 2, but not both)

Part 1: I one mothed of calculating tax due (see instructions)

Fait							
1	1 Gross sales and services (enter total amount to nearest dollar)			1	.00		
2	Taxable sales and services (enter total amount to nearest dollar)	2	.00				
3	Purchases subject to tax (enter total amount to nearest dollar)	3	.00				
4	Sales and use tax Credit for prepaid sales tax	4					
5	Credit for prepaid sales tax	5					
6	Net tax due (subtract box 5 amount from box 4 amount)			6			
7	Credits not identified (attachments required)	7					
8	Advance payments	8					
9	Add box 7 amount to box 8 amount	9					
10	Sales and use tax due (subtract box 9 amount from box 6 amount)	10					
11	Penalty and interest	11					
12a	Amount due (add box 10 amount to box 11 amount)	12a					
12b	Amount paid (see instructions)	12b					
	Part 2: Short method of calculating tax due (see instructions)						
1	Same quarter of previous year* Tax due <i>(one-third of box 1 amount)</i> Credit for prepaid sales tax	1					
2	Tax due (one-third of box 1 amount)	2					
3	Credit for prepaid sales tax	3					
4	Net tax due (subtract box 3 amount from box 2 amount)			4			
5	Credits not identified (attachments required)	5					
6	Credits not identified <i>(attachments required)</i> Advance payments	6					
7	Add box 5 amount to box 6 amount			7			
8	Sales and use tax due (subtract box 7 amount from box 4 amount)	8					
9	Penalty and interest	9					
10a	Amount due (add box 8 amount to box 9 amount)	10a					
10b	Amount paid (see instructions)		10b				

\*Include short method adjustment in box 1 (see Part 2, Box 1: Same quarter of previous year in instructions). For office use only Adjustment

Locality

\$



Page 2 of 2 ST-809 (7/24)

Sales tax identification number

0525 Part-Quarterly (Monthly)

Step 2: Please be s	Si <sup>sure</sup>	gn and mail this return (see ins to keep a completed copy for your record	str.) <b>Js.</b>	Must be postmarked by Tuesday, August 20, 2024, to be considered filed on time.					
		Do you want to allow another person to discuss this return with the Tax Dept? (see instructions) Yes (complete the following) No							
Third - party		Designee's name	Designee's phone number ( )			Personal number (	identificatio PIN)	n	
designe	e	Designee's email address							
Authoriz	ed	Signature of authorized person		Official	title				
person	1	Email address of authorized person			Telephone number Date			Date	
Paid	Firm	's name (or yours if self-employed)			Firm's	EIN	F	reparer's	PTIN or SSN
preparer use	Signature of individual preparing this return Address		Address		City		State	tate ZIP code	
only (see instr.)	Email address of individual preparing this return (		Telephone number ( )		Preparer's	NYTPRIN	NYTPRIN excl. code		Date

For complete mailing information, see Where to file your return and attachments in the instructions.

## Need help?

See Form ST-809-I, Instructions for Form ST-809.

