



Instructions for Form IT-205-V

Payment Voucher for Fiduciary Income Tax Returns

IT-205-V

(12/24)

When to use this form

If you are paying New York State tax for a fiduciary income tax return (Form IT-205) by check or money order, you must include Form IT-205-V with your payment.

How to fill out your check or money order

1. Make your check or money order payable in U.S. funds to **New York State Income Tax**.
2. Write the estate or trust's employer identification number (EIN), the tax year, and **Income Tax** on it.

Completing the voucher

You must complete **all** information on the voucher to be sure your payment is credited to your account.

1. Enter the tax year from the fiduciary income tax return you are filing.
2. Enter the estate's or trust's:
 - a. name (**exactly** as shown on federal Form SS-4),
 - b. entire EIN,
 - c. fiscal year begin date and end date if applicable,
 - d. name and title of fiduciary, and
 - e. address.
3. If you are entering a foreign address:
 - a. Enter the city, province, or state all in the *City, village, or post office box*.

- b. Enter the **full** country name in the *Country* box. Do **not** abbreviate.
 - c. Enter the postal code, if any, in the *ZIP code* box.
4. Do not staple or clip your payment to Form IT-205-V. Place it loose in the envelope.

Mailing address

E-filed and previously filed returns

If you e-filed your fiduciary income tax return (Form IT-205), or if you are making a payment for a previously filed return, mail the voucher and payment to:

**NYS FIDUCIARY INCOME TAX
PROCESSING CENTER
PO BOX 4145
BINGHAMTON NY 13902-4145**

Paper returns

If you are filing a paper fiduciary income tax return (including amended returns), include the voucher and payment with your return and mail to this address:

**STATE PROCESSING CENTER
PO BOX 15555
ALBANY NY 12212-5555**

If you are not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

◀ Cut here ▶

Department of Taxation and Finance

Payment Voucher for Fiduciary Income Tax Returns



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(12/24)

Tax year (yyyy)		Make your check or money order payable in U.S. funds to New York State Income Tax and write the estate or trust's employer identification number (EIN), the tax year, and Income Tax on your payment.		
Name of estate or trust (as shown on federal Form SS-4)		Estate or trust employer ID number (EIN)	Date fiscal year begins	
Name and title of fiduciary		Date fiscal year ends		
Mailing address (number and street or PO Box; see instructions) of fiduciary		Apartment number	Country	
City, village, or post office	State	ZIP code		
Email:		Payment amount		
		Dollars		Cents
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For office use only

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Fee for payments returned by banks – The law allows the Tax Department to charge a \$50 fee when a check, money order, or electronic payment is returned by a bank for nonpayment. However, if an electronic payment is returned as a result of an error by the bank or the department, the department won't charge the fee. If your payment is returned, we will send a separate bill for \$50 for each return or other tax document associated with the returned payment.

Privacy notification

New York State Law requires all government agencies that maintain a system of records to provide notification of the legal authority for any request for personal information, the principal purpose(s) for which the information is to be collected, and where it will be maintained. To view this information, visit our website, or, if you do not have Internet access, call and request Publication 54, *Privacy Notification*. See *Need help?* for the Web address and telephone number.

Need help?



Visit our website at ***www.tax.ny.gov***

- get information and manage your taxes online
- check for new online services and features

Telephone assistance

Automated income tax refund status:	518-457-5149
Personal Income Tax Information Center:	518-457-5181
To order forms and publications:	518-457-5431
Text Telephone (TTY) or TDD equipment users	Dial 7-1-1 for the New York Relay Service

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