

**TENTATIVE
SPECIAL MEETING AGENDA
REAL PROPERTY TAX ADMINISTRATION COMMITTEE
Friday, January 7, 2000 (10:00 - 4:00 p.m.)
Ramada Inn, Buckley Rd. Syracuse, NY**

FACILITATOR: Dan Curtin

RECORDER: Bob Gawrelski

ITEM	RESULTS	HOW	LEAD	TIME
a. Get Organized	Agenda Approved Lunch planned	Discussion/Consensus	D. Curtin	10:00 - 10:15
b. Reassessment Application Form	Information shared Date for comments agreed	Presentation/Discussion	B. Sauter J. O'Keefe	10:15 - 11:15
c. CTG Project	Report from 1/7/00 meeting presented	Presentation/Discussion	T. Frey	11:15 - 11:30
d. FAQ's	Review FAQ's Date for comments agreed	Presentation/Discussion	J. Whalen/D.Curtin	11:30 - 11:45
e. ORPS responses to questions from December meeting	Share information, clarify issues	Presentation/Discussion	RPTAC & ORPS staff	11:45 - 12:30
Lunch				12:30 - 1:00
f. Continue dialogue on responses to questions				1:00 - 2:30
g. Keeping RPTAC & Associations involved	Involvement level clarified; means determined.	Discussion	RPTAC	2:30 - 3:00
h. Current issues	Identify issues	Presentation/Discussion	RPTAC	3:00 - 3:15
i. Wrap up	Decide March meeting date Suggest agenda items Feedback	Discussion/concensus	D. Curtin	3:15 - 3:30