Department of Taxation and Finance



Income Tax Worksheet
Volunteer Income Tax Assistance Program

Name Date										
County School district (town if not known)										
	New York State (answer o	questions 1-26)		Yes	No	Unsure				
1.	Was your federal adjusted gross income plus New York additions more than \$4,000 (\$3,100 if you are single and can be claimed as a dependent on another taxpayer's federal return)?									
2.	Was your only source of income Social Security benefits?									
3.	Did you purchase taxable property or services for use in New York State without paying sales and use tax at the time of purchase? (line 59 on Form IT-201 or line 56 on Form IT-203 – do not leave blank)									
4.	Do you keep records of all your income, expenses, and deductions?									
5.	Were you (and your spouse if filing a joint return) a New York State resident for the entire tax year? (If No, skip to question 9.)									
	Credits									
6.	Did you pay child support through the NYS suppor year? (IT-209)	t collection unit for at least one-ha	alf of the							
7.	Were you (or your spouse if filing a joint return) an active volunteer firefighter or ambulance worker for the entire tax year? (IT-245)									
8.	Was your total household income (of all individuals	s living with you) \$18,000 or less?	(IT-214)							
9.	Did you pay <b>undergraduate</b> college tuition expenses by cash, check, credit card, or with borrowed funds, or funds from a qualified state tuition program (such as 529 College Savings Program), for yourself, your spouse, or your dependent(s)? <b>Note:</b> This does not include scholarships or other types of financial aid that are not required to be repaid. (IT-272 or IT-203-B)									
10.	Did you pay nursing home expenses (special asse	essment) during the tax year? (IT-	258)							
11.	Did you pay long-term care insurance premiums d	uring the tax year? (IT-249)								
12.	Was any of your income taxed by another state or pay taxes to a province of Canada? (IT-112-C)	local government (IT-112-R) or di	id you							
13.	Do you use clean fuel oil (biofuel) for residential he	eating? (IT-241)								
14.	Did you purchase or lease solar energy system eq residence during the tax year? (IT-255)	uipment and install it at your princ	cipal							
15.	Did you purchase or lease a geothermal system th during the year? (IT-267)	at was placed in service at your r	esidence							
Modifications (additions and subtractions)										
16.	Did you contribute to the NYS retirement system o tax year? (shown in box 14 on your W-2 as <b>414(h)</b>		luring the							
17.	Did you make contributions to a <b>NYS</b> 529 College	Savings Plan during the tax year	?							
18.	Did you receive interest on U.S. government bonds	s during the tax year?								
19.	Did you (or your spouse if filing a joint return) received New York State, local government, or federal government.		from a							
20.	Did you (or your spouse if filing a joint return) receinot from a New York State, local government, or fe	ive a pension or other distribution ederal government pension plan?	that was							
21.	If you answered <b>Yes</b> to question 20, was the persoduring the tax year?	on who received the pension 59½	or older							

Modifications (additions and subtractions) (continued)		Yes	No	Unsure				
22.	Did you receive pension payments as a beneficiary of a pension plan?							
23.	If you answered <b>Yes</b> to question 22, what share of that pension did you receive?							
24.	Did you (or your spouse if filing a joint return) receive disability income during the tax year? (IT-221)							
25.	Did you receive a healthcare and mental hygiene worker's bonus?							
26.	Do you have a student loan forgiveness award from the Higher Education Service Corporation (HESC) student loan?							
If you did not live or work in New York City or Yonkers STOP here								
	New York City	Yes	No	Unsure				
27.	Were you (or your spouse if filing a joint return) a New York City resident for any part of the tax year? New York City includes the Bronx, Brooklyn, Manhattan, Queens, and Staten Island.							
28.	If you answered <b>Yes</b> to question 27, how many months did you (and your spouse if filing a joint return) live in New York City during the tax year?	You Spouse						
29.	Did you (or your spouse if filing a joint return) maintain living quarters (a residence) in New York City during the tax year?							
30.	If you answered <b>Yes</b> to question 29, how many days did you (and your spouse if filing a joint return) spend in New York City during the tax year?	You Spouse						
31.	Does your W-2 (box 14) show an amount that was deducted or deferred from your salary under a benefit program established by New York City public employers on your behalf?							
Yonkers		Yes	No	Unsure				
32.	Were you (or your spouse if filing a joint return) a Yonkers resident for any part of the tax year?							
33.	If you answered <b>Yes</b> to question 32, how many months did you (and your spouse if filing a joint return) live in Yonkers during the tax year?	You	Spouse					
34.	Did you earn income (self-employment or wages) from a source located in Yonkers?							

## Additional notes: